

# WDHB is seeking a Program Manager in Zürich

Full time | Start ASAP



## About the opportunity

The Program Manager opportunity is a gateway for ambitious early career professionals seeking a role that will grow their professional network, deepen their business knowledge, sharpen their program and event management skills, and expand their long-term career possibilities. Working as part of our international Delivery team, you will take ownership of the organization and execution of our experiential learning programs for clients based in Europe, the US and Asia. This includes identifying, conversing and maintaining relationships with executives and inspiring leaders across nearly every industry. Additionally, once in-person programs fully resume (COVID impact) the role will include opportunities for global travel.

We are a fast-paced, ambitious and collaborative team with more than 30 years of experience delivering global learning engagements with some of the world's boldest clients. Half of our executive team and about half of our employees across all levels of the company started in the Program Manger role. We are expanding our Program Management team to meet our growing business needs in the virtual programming space and with hybrid and in-person programs on the horizon. We look forward to welcoming a new member to the team!

## About WDHB

WDHB is a pioneer in experiential learning for the corporate world. We assist organizations in their people and strategy development through designing and delivering Learning Expeditions, Leadership Experiences, Strategic Summits, and Upskilling Programs. Founded in 1989, the company has established hubs in Denver, Shanghai, Zurich, Singapore and Paris, with additional team members working remotely around the globe. We are a small team with international and eclectic cultural and professional backgrounds. In 2020, we acquired Experience to Lead, a fellow trailblazer in experiential approaches to leadership development. Jointly, we aim to become the world's leader in unconventional, high-touch and experiential approaches to L&D.

At WDHB, we see the world as our classroom, full of infinite and diverse moments to grow through the power of shared stories and experiences. We challenge and enable people to transform for what comes next, with the ambition of charting the future of organizational learning.

## OUR VALUES

*We are curious*

*We care deeply*

*We cherish authenticity*

*We act boldly*

## We offer

- An opportunity to work with some of the world's leading brands and top movers and shakers.
- A chance to express your creativity by building and delivering inspiring and disruptive learning programs.
- Engagement with our global ecosystem of thought-leaders, including top executives, athletes and astronauts.
- An exciting occasion to develop multiple skills in event organization and public speaking.
- Immersive training to become proficient in project and event management.
- Training in digital event delivery tools and experience management.

## Ideal candidates are

- A recent graduate or early career professional with 2-5 years of work experience, preferably with exposure to event management, learning & development and/or consulting.
- Fluent in written and spoken French.
- Strong verbal and written communication skills across digital channels and in-person.
- Equipped with an analytical background and business sector knowledge.
- A team player, outgoing, and proactive.
- Technical proficiency in Zoom, Adobe Creative Cloud, MS Teams, and Word Press.
- Solid public speaker & presenter.
- Highly-organized & able to multi-task & trouble shoot in fast-paced environments.
- Strong intercultural communication skills with a curious and open mind set.

### TO APPLY:

Please send your resume to [careers@wdhb.com](mailto:careers@wdhb.com)