

# WDHB is seeking a Program Manager based in Houston, Texas



Full time | Remote | Start January 2022

## About the opportunity

The Program Manager opportunity is a gateway for ambitious early career professionals seeking a role that will grow their professional network, deepen their business and L&D knowledge, sharpen their program and event management skills, and expand their long-term career possibilities. Working as part of our international program delivery team, you will take ownership of the organization and execution of a portfolio of experiential learning programs primarily based in the US, with potential opportunities in the future for programs in Europe and Asia. This includes managing high-touch virtual and in-person event experiences and maintaining relationships with executives and inspiring leaders across nearly every industry.

## Ideal candidates are

- A recent graduate or early career professional with 2-5 years of work experience, preferably with exposure to event management, learning & development and/or consulting.
- Strong verbal and written communication skills across digital channels and in-person.
- Equipped with an analytical background and business sector knowledge.
- A team player, outgoing, and proactive.
- Technical proficiency in Adobe Creative Cloud, Zoom, MS Teams, and Word Press.
- Solid public speaker & presenter.
- Highly-organized & able to multi-task & trouble shoot in fast-paced environments.
- Strong intercultural communication skills with a curious and open mind set.

**TO APPLY:**  
Send your resume to  
[careers@wdhb.com](mailto:careers@wdhb.com)

## We offer

- A competitive remuneration package with fully-covered health benefits, flexible working hours, unlimited PTO and a 401(k) with company matching.
- An opportunity to work with some of the world's leading companies.
- Engagement with our global ecosystem of thought-leaders, including top athletes and astronauts.
- Training in digital event delivery tools and experience management.
- An exciting occasion to develop multiple skills in event organization and public speaking.
- Immersive training to become proficient in project and event management.
- A dynamic and empowering work environment with an international footprint, including counterparts in Europe and Asia.
- Opportunities for professional growth & development.
- Be part of an expanding entrepreneurial global company hacking the intersection of strategy, cutting-edge experiential learning, and future trends.

## About WDHB

WDHB is a pioneer in experiential learning for the corporate world. We assist organizations in their people and strategy development through designing and delivering Learning Expeditions, Leadership Experiences, Strategic Summits, and Upskilling Programs. Founded in 1989, the company has established hubs in Denver, Shanghai, Zurich, Singapore and Paris, with additional team members working remotely around the globe. We are a small team with international and eclectic cultural and professional backgrounds.

At WDHB, we see the world as our classroom, full of infinite and diverse moments to grow through the power of shared stories and experiences. We challenge and enable people to transform for what comes next, with the ambition of charting the future of organizational learning.

**OUR VALUES**    **We are curious**    **We care deeply**    **We cherish authenticity**    **We act boldly**